



INVITATION TO TENDER FOR THE PUBLIC PROCUREMENT NO. 1.2.5/2018

**Name of the Issuer (i.e. Procuring Entity):** Local Transport Agency, Ltd Company, Kragujevac (LTA)  
**Head office:** 17 Kralja Petra I, Kragujevac  
**Website:** [www.gas-kg.com](http://www.gas-kg.com)  
**Type of a procuring entity:** Public company – Local Self-government  
**Type of tendering:** Open procurement  
**Subject of the Tender:** Public procurement – city-region passenger transport services. Procurement is formed in lots: lot 1 and lot 2.

**Name and code in the General Procurement Register:** 60112000 – public road transport services

**Evaluation criteria for a Contract award:** economically most acceptable offer.

**Evaluation criteria & weightings:** (17) weightings allocated for a vehicle fleet, (70) for a discount, and (13) for service quality.

**How to obtain tender documents & the Internet address that tender documents will be available at for download:**

Tender documents may be obtained via the Public Procurement Web Portal [portal.ujn.gov.rs](http://portal.ujn.gov.rs) and/or the website of the LTA Ltd Kragujevac [www.gas-kg.com](http://www.gas-kg.com),

**Potential bidders may obtain timely and correct information about tax liability, environmental protection, employment protection, working conditions etc, at the following postal and/or Internet addresses of the statutory authorities and/or public bodies, or else regional authorities and/or departments of autonomous provinces or local governments:**

- Information on tax liabilities can be obtained from the Tax Administration of the city of Kragujevac address: Branka Radičevića br.16 a, 34000 Kragujevac.
- Data related to environmental protection can be obtained from the Environment Agency address: Ruže Jovanovića br. 27 a, 11160 Belgrade
- Environmental Protection department of the City Administration of Kragujevac Address: Trg Slobode br.3,34000 Kragujevac,
- Ministry of Environmental Protection address: Bulevar Mihajla Pupina br.2,11070 Belgrade.
- Data related to employment protection and working conditions can be obtained from the Ministry of Labour, Employment, Veteran and Social Policy, Nemanjina 22-26, Belgrade, Republic of Serbia
- Labor Inspectorate Office, City of Kragujevac Address: Sava Kovačevića br.7, 34000 Kragujevac.

**Submitting a Proposal/Bid & deadline for receipt of tenders:**

Proposals/Bids are to be submitted in a sealed envelope, which must have a reference number on the front side and the Bidder's address and seal/stamp on the back. Bids received after the due date will be deemed invalid; they will be retained unopened until the tender closing date by the Issuer and consequently returned to the Bidder unopened with the designation "untimely submission". The deadline for the submission of tenders expires at 10.30 am on 05. June 2018.

Working (business) days are defined as weekdays (Monday to Friday) hereof, whereas Saturday and Sunday are defined as non working days.

**Time, date, venue and tender opening procedure:**

Is the last day of tender closing date at 11.00 am on 05 June 2018 on LTA Ltd Kragujevac premises at 17 Kralja Petra I, 34000 Kragujevac, Serbia.

**Conditions according to which representatives of producers can participate in process of opening of offers:**

Authorised representatives of bidders are entitled to actively participate in opening of tenders; their position relative to this function must be substantiated with a written and verified Power of Attorney.

**Decision deadline:** 15 days from the date of opening of tenders

The Issuer reserves the right to cease the tendering process, if the circumstances under which the process was started change, if the tender proposals/bids are invalid and/or unacceptable, or else on grounds of any other reasons contained in the Public procurement law.

**Contact person(s):** Dragoljub Merdžan, Slavica Andrić,

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